



DEPARTMENT OF THE AIR FORCE
39TH AIR BASE WING

MEMORANDUM FOR 10TH TANKER BASE COMMAND

FROM: 39 ABW/CV

SUBJECT: Unaccompanied Non-Command Sponsored Visitor Travel and Category V Space-A Travel

1. I kindly request base access and temporary 10th Tanker Base Command ID cards for the following visitors:

a. Name	Originating location	Relationship to Sponsor	DOD ID	Passport
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b. Dates of valid travel: _____ to _____ .

2. I certify that _____ is currently on an approved unaccompanied tour at Incirlik Air Base, and their dependents listed above are non-command sponsored. Member is not set to depart until _____ and has a valid gate pass.

3. This letter is valid for one round trip to the sponsor's overseas PCS duty location; however, as long as they are moving towards their declared destination they should be allowed to transit other locations.

4. Space-A travel is authorized Overseas-CONUS, CONUS-Overseas, and Overseas-Overseas. However CONUS-CONUS travel is not authorized unless they are manifested on an aircraft that is only transiting the en route CONUS location.

5. Upon arrival at the members PCS location, Non-Command sponsored dependents are not eligible to travel beyond the members PCS location unaccompanied.

6. This documentation must be in the dependents' possession during travel. Dependents under the age of 18 must be accompanied by an eligible parent/guardian. I certify the dependents listed above were briefed the following: "Space-A travel program is a privilege (not an entitlement). The military does not guarantee transportation to the final destination or return travel. The military is not responsible for providing lodging, ground transportation, meals or other incidental expenses incurred during Space-A travel if flights are delayed, diverted or cancelled.

7. This memorandum also constitutes the APACS mandatory O-6 approval for travel to Turkey.

Kindly submitted,

ROBERT N. SCHOENEBERG, Colonel, USAF
Vice Commander, 39th Air Base Wing